

RESTRICTED ITEMS LIST

The following **CANNOT** be purchased with a credit card:

- **Any item (or service) classified as having a Moderate (A2) to High (A1) ESH&Q or Programmatic Risk Level.** See the exhibit [Screening Guidelines for Work Planning & Control and Application of the Quality Graded Approach](#) in [the Work Planning and Control for Experiments and Operations](#) Subject Area
- Advertising and Public Relations*
- Air Conditioners
- Alcoholic Beverages*
- Books and Publications (except computer books)
- Business Cards*
- Cash Advances
- Chemicals and Hazardous Materials
- Contributions and Donations*
- Drugs (prescription or over-the-counter such as aspirin, etc.)
- Entertainment & Related Expenses* (meals, gratuities, tickets to shows or sporting events)
- Equipment (capital and sensitive items; these must be tagged):
 - Cameras (including digital, TV, video, motion picture and Polaroid)
 - Compact Disc Players
 - Computers (including PCs and workstations)
 - DVD Players
 - Fax Machines
 - Personal Data Assistants
 - Printers
 - Projectors
 - Radios (two-way) and Radio Support Equipment
 - Scanners
 - Televisions and TV Receivers/Monitors
 - Video Projectors
 - Video Recorders, Players, and Cameras
- Fines, penalties, and interest*
- Food* (coffee, pastries, meals, etc.)
- Foreign Transactions
- Freight/Shipping Charges (billed separately)
- Gases (industrial and specialty)
- Gasoline
- High Strength Fasteners/Bolts (Grade 5 & 8) (See the [Suspect Bolt Head Marking Card](#) exhibit in the [Suspect/Counterfeit Items](#) Subject Area) and assemblies that contain these fasteners/bolts such as ratchet strap assemblies
- Strength Fasteners such as ratchet strap assemblies)

- Holiday Decorations*
- Insurance*
- Kitchen appliances (for non-scientific use)*
- License agreements that require signature (non-shrink-wrap)
- Memberships in trade, business, civic and professional organizations*
- Mercury Thermometers
- Paper Goods (including plates, napkins, cups, etc.)*
- Personal Items (tissues, etc.)*
- Personal Protective Equipment (PPE) (the following items ONLY)
 - **PRESCRIPTION** Safety glasses (**must be obtained through PPM**)
 - Safety Shoes (**must be obtained through PPM**)
 - Fall protection harnesses, lines, and accessories
 - Respiratory Protection Supplied Air compressor, masks, fittings, lines, air quality monitoring components, and accessories
 - Grade D Breathing Air cylinders
 - Respiratory protection face pieces and hoods
 - Electrical Flash suits
 - Level A chemical protective suits
- Postage
- Precious Metals (gold, silver, platinum, rhodium, palladium, iridium, and osmium)
- Printing (must be done through Government Printing Office)
- Promotional items (e.g., key chains, t-shirts, caps, pens)
- Rentals
- Services, including
 - Calibration of measurement and test equipment
 - Construction
 - Machine shop fabrications
 - On-site repairs
 - Personal/consultant services
 - Service and maintenance contracts
 - Vehicle service, including towing
- Space heaters (requires Plant Engineering approval)
- Subscriptions
- Travel and Transportation Expenses (including airline tickets, lodging, transportation, and car rentals)
- Telecommunication Services & Expenses
- Water Coolers (requires Director's Office approval)

* These items are unallowable under BSA's prime contract; therefore, they cannot be purchased with government funds.